

CrisisAlert Badge

To enhance campus safety and security, Lee College provides employees with CrisisAlert badges – wearable panic alarm devices that can be activated in campus buildings, parking lots, or grounds. These badges enable faculty and staff to discreetly request assistance or initiate a campus-wide lockdown, notifying Campus Security and, when necessary, local law enforcement of an active threat.

When activated, the badge instantly transmits the employee's identity and precise location to Campus Security, designated site administrators, and — in critical situations such as an active shooter — to local law enforcement.

How to Wear Your Badge

- Position your badge behind your employee ID in a separate protective sleeve.
- Use a lanyard or clip at waist-level or above.
- Do not mark, puncture, bend, mark, or attach items to the badge.
- Do not leave the badge in a hot or cold vehicle.
- Do not leave the badge unattended or accessible to others.

Keep your badge within reach, ready to activate when needed.

This is ONLY used for a TRUE emergency!

How to Use Your Badge

STAFF ALERT — "I Need Help"

Campus Security and site administrators will be notified and respond.



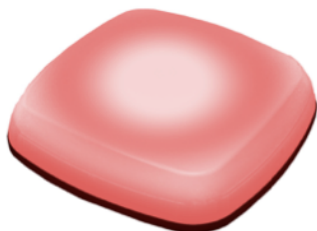
Press your badge **3 times quickly** (the badge will vibrate briefly once)

- Used for individual emergencies, including but not limited to:
 - # Medical emergency (Call 911 if possible).
 - # Physical Altercation (e.g., fights in a classroom).

- # Aggressive or threatening individual (e.g., verbal threats, escalating anger)
- # Suspicious activity (e.g., an individual openly carrying a weapon on campus)

CAMPUS-WIDE ALERT — "We Need Help" (Lockdown)

Campus Security and local law enforcement will be notified.



Continue pressing your badge 8 or more times quickly until the campus is on lockdown (i.e., active shooter or armed intruder intending harm).

- Red strobes will flash.
- A "lockdown" message via Navigator Alerts and other emergency communication systems will be activated.

The entire site will be aware of the incident.

Empower yourself to take charge of your safety. Know your lockdown procedures!

Be familiar with the [CrisisAlert Procedures \(PDF\)](#)

Training Videos

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Frequently Asked Questions (FAQ)

Am I required to wear my employee ID and CrisisAlert badge?

Yes, employees are required to wear their employee ID and CrisisAlert badge, as outlined in the Employee Handbook.

Lee College has invested in the CrisisAlert badge as an additional safety measure to help maintain a secure work and learning environment.

Will my badge work off campus?

No, the system only works on or immediately near the campus.

Will my badge work in campus parking lots?

Yes, the badge will work at all campus grounds, including parking lots.

How far will the badge work when I leave campus?

Your badge may work up to one mile when you leave the campus perimeter, but the location will show at the nearest point on campus.

Will my badge work if I travel to another campus site?

Yes, your badge will be recognized by the system and work when you arrive at another campus site.

Are student workers issued a badge?

No, only full-time and part-time staff and faculty members are issued a badge.

Do faculty members who teach online courses only or teach at an ISD campus need to be assigned a badge?

No, they do not need to be issued a badge unless they regularly visit campus. If that faculty member plans to teach on campus next semester, they will need to be issued a badge then.

The staff training video states to wear the badge above the waist. Can I wear my badge on a clip at waist level?

Yes, you can. The recommendation is geared toward school staff working with children.

Can I wear my badge in an ID wristband?

Yes, just be careful not to inadvertently press the badge.

How will I know if the lockdown is at my campus?

A Navigator Alerts message will be sent stating which campus is in Lockdown. The red strobes will activate only at the campus where the badge was activated.

Should I activate a campus-wide alert (lockdown) if I see someone open-carrying or concealed-carrying a firearm on campus?

No. Do **not** activate a campus-wide alert (lockdown) unless the individual is **actively shooting or intending to cause harm** (e.g., displaying a weapon in a threatening manner).

OPEN CARRY

If you see someone **open-carrying** a handgun or rifle on campus:

- Immediately contact **Campus Security** or activate a **staff alert** by pressing your CrisisAlert badge **three (3) times** quickly.
- Open carry is prohibited on campus by Texas state law.

- Campus Security will respond and instruct the individual to leave campus.

CONCEALED CARRY

- Concealed carry of a handgun is allowed on campus for individuals licensed under Texas Senate Bill 11 — Campus Carry Policy.
- Certain areas on campus are designated as exclusion zones where concealed carry is prohibited. These areas are clearly marked with official signage.
- If the person inadvertently displays a concealed weapon (e.g., the firearm becomes visible under clothing), but immediately corrects the situation, no further action is needed.
- If the display is intentional or appears threatening, contact Campus Security immediately.

For more information, refer to the [Lee College Campus Concealed Weapon Policy](http://www.lee.edu/campus-carry/) at www.lee.edu/campus-carry/.

Are we expecting accidental badge activations?

Although accidental badge activations may happen, they are rare. Data shows that the majority of accidental badge activations are Staff Alerts. When this occurs, Campus Security will treat it as a real emergency until they arrive. Do not test the badge unless authorized, and take precautions by not leaning on your badge, putting your badge in your pocket, or stuffing your badge in a bag.

Do I have to reset my badge after activation?

No, the badge will reset automatically after 2 minutes.

What does it mean if the badge is blinking red?

This can happen after you activate your badge. The badge should reset and stop blinking after 2 minutes. If the badge is blinking longer than 2 minutes, hold down the badge button for up to 3-4 seconds, and the light should stop blinking. If the badge will not reset, contact Human Resources.

Is my location being monitored and tracked?

No, your location is only shared with responders when the badge is pressed. There is no tracking feature, and there are no "on-demand" reports available to anyone that provide the location and name of a badge holder.

Will Emergency Medical Services (EMS) be called when a Staff Alert is activated for medical emergencies?

No, EMS will not be notified. Activating a Staff Alert for medical emergencies is used when calling 911 is not possible. Campus Security and Site Administrators will respond.

If possible, call 911 while activating a Staff Alert for a medical emergency. Campus Security and site administrators will respond to assist with medical interventions and direct first responders to the exact location of the emergency.

Can I activate a staff alert if I am locked out of my office or vehicle?

No, the badge is only to be used in an emergency. However, if you feel threatened and are locked out, activate a staff alert.

Will Campus Security know what type of emergency it is when a staff alert is activated?

No, Campus Security may not know what type of emergency it is when a Staff Alert is activated until they arrive. However, they will respond to help immediately.

How can I test my badge to see if it works?

Contact the Emergency and Safety Operations Manager to request an individual badge test.

Is the badge waterproof?

No, the badge is only water-resistant; if water is spilled on it and it is dried off, it is not damaged.

Does the badge interfere with medical devices such as a pacemaker?

According to the American Heart Association, Bluetooth and other wireless technologies pose little to no risk to the performance of pacemakers. The badge uses a transmitter comparable in power to a Bluetooth headset or wireless speaker. See more here: [Medical Devices And Seizures](#)

Will the employee badge, Jantek access card, CrisisAlert card, and door access card reader interfere with each other?

No, they are separate badges, and they will not interfere with each other. The vast majority of users have it behind their employee ID and access control card.

How do hot/cold temperatures affect badges?

Badges are rated up to 135° and down to 0°. Treat it like you do your cell phone, and don't leave the badge in extreme hot or cold for extended periods of time, as it reduces battery life.

How long does the battery in the badge last?

The badge does not require charging. With typical usage, badge batteries may last as long as two years. Emergency & Safety Operations has the ability to monitor your

badge health and notify you if the badge needs to be replaced. Badge monitoring will occur on a weekly basis to ensure everyone's badges are healthy and working.

Will I be responsible for the cost of a low battery in the badge?

No, it is part of the service maintenance agreement.

Will exposure to magnets damage the badge?

Magnets commonly used do not affect the function of the badge. Exposing the badge to an industrial-strength magnet may damage the badge.

How do I report a lost or stolen badge?

If you misplace, lose your badge, or your badge has been stolen, inform Campus Security and Human Resources immediately. Human Resources will deactivate your lost badge and reassign a new badge to you, preventing someone from inadvertently activating an alert.

Will I be responsible for a lost, stolen, or damaged badge?

Yes, employees are responsible for the cost of the badge due to loss, theft, or damage.

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