

Library Services for Faculty Members

Library Instruction

Our instruction is far more than a tour; we gear instructions to the *assignment at hand*. Let us help your students learn to select and efficiently utilize the resources provided by the library.

To schedule instruction, fill out the [Instruction request form](#).

Libraries to Go

The Library To Go program provides professors with a customized cart of library books tailored to the topic of their choice. This service is designed to support instruction, encourage student engagement, and offer convenient access to additional materials students can browse and check out directly in the classroom.

[LTG Request Form](#)

[LTG Check-Out Form](#)

Borrowing from other libraries

Choose from [Interlibrary Loan \(ILL\)](#) or [TexShare](#).

Remote Access to electronic resources:

Students log in using their myLC username and password. Faculty and staff members use their computer account username and password.

LibGuide Request

You can request a librarian to create a LibGuide for a subject or for your course in specific. A LibGuide is an online collection of resources providing research help and information on specific topic or course. You can request a libguide [here](#).

Online Tutorial Request

You can request the librarian to create an online video covering an aspect of library instruction or another subject to be posted on the library web page or Blackboard course.

Suggest Library Purchases

Tell us which books and other media will support your courses. Provide your recommended reading lists *before your students ask us* for the items on them. Help us support your courses by filling out the [material purchase request form](#).

Subject Liaison

Each discipline at Lee has a librarian who communicates with faculty members and oversees collection development in that area. If you need library help please contact us (x6584 or email library@lee.edu).

Copyright information

[Sandra Brown](#) is the campus Copyright Advisor and is available to help you evaluate the intellectual property you plan to use.

[Copyright helps](#)

Course Reserves

Videos, books, class notes, articles, and even websites can be placed on reserve. Wherever possible, they will be available electronically 24/7.

- [Information about course reserves](#)
- [Course reserve request form](#)

More information for faculty members

- [Faculty Circulation Policy](#)
- [Tools for creating plagiarism–proof assignments](#) and more on the topic.

[FIND A CAREER
My Next Move](#)